

# 2020-2021 School Emergency Drill Form

## Ottawa Elementary School

### Evacuation/Fire Drills

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill #1	9/16/2020	2 pm	<i>[Signature]</i>
Fire Drill #2	9/28/2020	10 am	<i>[Signature]</i>
Fire Drill #3	10/15/2020	12 pm	<i>[Signature]</i>
Fire Drill #4	4/13/2021	8:40 am	<i>[Signature]</i>
Fire Drill #5	5/6/2021	1:00 pm	<i>[Signature]</i>
Required Emergency Drill Type	Date	Time	Administrator's Signature
Lockdown Drill #1	10/7/2020	9 am	<i>[Signature]</i>
Lockdown Drill #2	11/3/2020	1:30 pm	<i>[Signature]</i>
Lockdown Drill #3	1/21/2021	11 am	<i>[Signature]</i>
Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill #1	2/3/2021	2:30 pm	<i>[Signature]</i>
Tornado Drill #2	3/22/2021	10:30 am	<i>[Signature]</i>
	4/12/2021	1:00 pm	<i>[Signature]</i>